

## HOW TO CHECK YOUR CHECK

1. Find the Salary Matrices in the [APS/ATF Negotiated Agreement](#) which appears on pages 94-99. The Matrices are also available at [atfunion.org](http://atfunion.org) on the Answers & Docs page under "Agreements."
2. Find your Step (# of years working as a licensed educator) and lane (educational attainment). In our example, the educator is on the A.3 Schedule because they are at Licensure Level 3 with an MA and are in their 8<sup>th</sup> year of teaching (Step 8).  
As you can see, their Regular pay should be \$75,820 before any differentials are added.

2023-2024 A3 SCHEDULE: LEVEL 3 EDUCATORS				
Based on 188 DAY/6.5 HOUR work schedule				
EDUCATION	MA	MA+15	MA+45	Doctorate
STEP	ANNUAL	ANNUAL	ANNUAL	ANNUAL
1	\$75,813	\$76,182	\$76,550	\$76,919
2	\$75,814	\$76,183	\$76,551	\$76,920
3	\$75,815	\$76,184	\$76,552	\$76,921
4	\$75,816	\$76,185	\$76,553	\$76,922
5	\$75,817	\$76,186	\$76,554	\$76,923
6	\$75,818	\$76,187	\$76,555	\$76,924
7	\$75,819	\$76,188	\$76,556	\$76,925
8	\$75,820	\$76,189	\$76,557	\$76,926

3. Now, check your APS Paystub. Specifically, check your hourly rate which is on the upper left-hand side of your paystub and is labeled "RATE."

BOARD OF EDUCATION - CITY OF ALBUQUERQUE

TAX STATUS Single PERIOD END DATE 08/31/2023 ADVISE NUMBER [REDACTED]  
 TAX ALLOW 00007 EMPLOYEE NUMBER [REDACTED]

WAGES	HOURS	RATE	AMOUNT	YTD AMOUNT	DEDUCTIONS	AMOUNT	YTD AMOUNT
REGULAR	50.91	62.046	3158.76	45774.92			
OTHER PAY				2314.07			
SICK LEAVE				1551.15			
PROFESSIONAL LV				380.47			
PERSONAL LEAVE				614.60			
EXCESS LIFE		4.420	4.42	75.14			
ESL ENDORSEMENT		20.830	20.83	341.66			
ES TEAM LEADER				660.00			
BOTHENDO				3300.00			

This educator's hourly rate of pay is \$62.046 per hour.

4. Most educators in the district are now on a 188-day contract and are on duty 6.5 hours per day.

So, 188 days x 6.5 hrs./day = 1,222 hours per year for which you are paid.

5. Now, multiply your hourly rate x the number of hours on your annual contract:  
In our example, \$62.046/hr. x 1,222 hours = \$75,820.212. This matches the salary matrix if rounded to the nearest dollar.
6. Need help? Contact Dwayne at [act@atfuion.org](mailto:act@atfuion.org), and we will work on it together.